



GOVERNMENT OF ASSAM

OFFICE OF THE DEPUTY COMMISSIONER: BAKSA

(Personnel Branch)

HQs: MUSHALPUR 781372

EMAIL: dc-baksa@nic.in, PHONE: 03624-234524, FAX: 03624-234556

MEMO NO: BPE-07/2014/9

DATED 19TH JULY 2014, MUSHALPUR, BAKSA

ORDER

In view of the smooth functioning of the office of the Deputy Commissioner's Office and in suppression of all the earlier orders the following distribution of works are made among all the Officers of the Deputy Commissioner establishments with immediate effect.

SI. NO	Name of the Officer & Designation	SUBJECTS ALLOTTED		
1	Michael Ganlari, ACS, ADC (Magistracy) Magistracy Branch Personnel Branch Arms Branch BADP etc...	<ul style="list-style-type: none">✓ PERSONNEL & PENSION BRANCH: All personnel and pension related matters✓ GPF, gratuity & leaves & case men.✓ Fixation of Pay.✓ DP cases✓ Work allotment of Officers & staff✓ Establishment of Gazetted Officers & Gr. III/IV (Posting & transfer relevant paper)✓ Promotion matters of staff	<ul style="list-style-type: none">✓ ARMS BRANCH✓ Prosecution Sanction.✓ Media Matters.✓ Inquest of Death Body/ Post mortem✓ Magisterial Inquiry.✓ IMDT Act.✓ MAGISTRACY BRANCH: Law & Order, All kinds of permissions, Prohibitory Orders under Sec 144 CrPC, Memorandum, Magistrate Detailment etc	<ul style="list-style-type: none">✓ Registration matters.✓ Religious Institution.✓ Communal harmony.✓ NGO matters✓ Slaughter house.✓ Labour & Employment matters.✓ CI OPS MATTERS.✓ DDMA MATTERS✓ Workmen's Compensation Act.✓ Govt. Notification & Classification

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19/07/14