



GOVERNMENT OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER :: BAKSA :: MUSHALPUR  
(ELECTION BRANCH)

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**NOTICE INVITING QUOTATION**

Sealed quotations affixing court fee stamp of Rs. 8.25 (Rupees eight and twenty five paise) only are hereby invited from the intending Caterer/Hotels/Restaurants/Suppliers/Enterprises for supply of refreshment/food items of standard quality as per enclosed list in connection with the General Election to Assam Legislative Assembly -2021 as per terms and conditions laid down and will be received up to **2.00 PM** on **22/02/2021** in the office of the Deputy Commissioner & District Election Officer, Baksa and will be opened at **3.00 PM** on the same date in presence of the Bidders or their authorized agents. Quotations received after due date and time will not be entertained.

**TERMS AND CONDITION**

1. GSTIN/TIN/PAN must be indicated in the quotation. Copies of relevant certificate/PAN card are to be submitted along with the quotations.
2. Original copies of all the enclosed documents like Govt. Registration Certificate, PAN card, GSTIN/TIN/registration Certificates, tax clearance certificate etc. are to be produced at the time of opening of Quotation for verification.
3. Previous Experience Certificate to be submitted.
4. Bank Account No. in the name of the Firm etc, Branch name and IFS code must be indicated with the quotation. Photocopy of 1<sup>st</sup> page of the Bank Pass Book or 1<sup>st</sup> page of Cheque Book are to be submitted along with the quotation.
5. The items as specified are to be delivered in the office of the Deputy Commissioner, Baksa / at the allotted location at own cost by the Firms/Suppliers/Enterprises.
6. The quality of items shall be of standard quality only and the undersigned has right to reject the items if sub-standard quality is supplied and the work order will automatically cancelled.
7. The quotationer should have to deposit Security Money of Rs.15,000/- (Rupees fifteen five thousand) only through Bank Draft/IPO in favour of Deputy Commissioner, Baksa. If a party is not able to supply items at its approved rate, the security money may be forfeited.
8. The price of the items should be quoted inclusive of all taxes.
9. Hotels/Restaurants/Firms/Suppliers/Enterprises not able to deliver materials on emergency basis, need not submit quotations.
10. The payment is subject to availability of fund after receipt of fund from govt. No claim for advance payment will be entertained.
11. Sufficient staff and hotel items list.
12. If any rate against any item quoted by quotationer is found to be below the normal market price or vice-versa, the undersigned reserves the right to cancel his quoted rate against that item without notice served upon him though his rate seems to be lowest or highest.
13. The undersigned has right to accept or reject any or all the quotations without assigning any reasons thereof and shall not be bound to accept the lowest rate, without mentioning any reason.

Deputy Commissioner &  
District Election Officer,  
Baksa, Mushalpur

Memo No BEL-18/2021/1 (A) -

Dated Mushalpur, the 16<sup>th</sup> February, 2021

**Copy to:**

1. The District Information and Public Relations Officer, Baksa for wide publicity.
2. The DIO, Baksa. He will upload the NIT in the district website.
3. Office Notice Board.

Deputy Commissioner &  
District Election Officer,

**LIST OF FOOD/REFRESHMENT ITEMS**

Annexure:1

Sl.no.	Items/Particulars	Qty	Rate (₹)
1.	Milk coffee	Per cup	
2.	Black coffee	Per cup	
3.	Milk Tea	Per cup	
4.	Black Tea	Per cup	
5.	Puri/Sabji (3 Pcs)	Per Plate	
6.	Paratha	Per Plate	
7.	Chapatti/Sabji (2pcs)	Per Plate	
8.	Veg Thali	Per Plate	
9.	Veg Thali – (Paneer)	Per Plate	
10.	Non-veg Thali (Mutton)	Per Plate	
11.	Non-veg Thali (Local Chicken)	Per Plate	
12.	Non-veg Thali (Broiler)	Per Plate	
13.	Non-veg Thali (Fish)	Per Plate	
14.	Non-veg Thali (Egg)	Per Plate	
15.	Veg Roll	Per No.	
16.	Chicken Roll	Per No.	
17.	Egg Roll	Per No.	
18.	Veg Fried Rice	Per Plate	
19.	Chicken Fried Rice	Per Plate	
20.	Egg Fried Rice	Per Plate	
21.	Water bottle ½ ltr (Bislari/Aquafina)	Per No.	
22.	Water bottle 1 ltr	Per No.	
23.	Water bottle 2 ltrs	Per No.	
24.	Water Jar 20 ltrs	Per No.	
25.	Veg. pulao	Per Plate	
26.	Meat pulao	Per Plate	
27.	Patties - Veg	Per No.	
28.	Patties- Sweet	Per No.	
29.	Patties- Chicken	Per No.	
30.	Patties-Panner	Per No.	
31.	Patties-Egg	Per No.	
32.	Rasgulla/GulabJamun	Per No.	
33.	Singra	Per No.	
34.	Kalakan	Per No.	
35.	Kachuri	Per No.	
36.	Single Omlet (egg)	Per No.	
37.	Sandwich	Per No.	
38.	Beverage (Frooty) 200/250/300 mls	Per Pkt.	
39.	Tropicana 200/250/300 mls	Per Pkt.	
40.	ORS 200/250/300 mls	Per Pkt.	
41.	Fruit Juice – 1 ltrs	Per No.	
42.	Cold drinks (600ml/1.5 mī)	Per No.	
43.	Packet cake (Small)	Per No.	
44.	Packet cake (Big)	Per No.	
45.	Pokora/Cutlet/veg.chop	Per Plate	
46.	Jellebi	Per kg	
47.	Curd (Doi)	Per kg	
48.	Kaju (Salted)	Per kg	
49.	Kaju (non-Salted)	Per kg	
50.	Almond	Per kg	
51.	Pisata	Per kg	
52.	Mixed nuts	Per kg	
53.	Boiled Egg	Per No.	
54.	Bread (small/big)	Per No.	
55.	Butter- 100 gm	Per Pkt	
56.	Jam – 200 gm	Per Pkt	
57.	Jelly -200 gm	Per Pkt	
58.	Milk – AmulTaja	Per Ltr	
59.	Milk - Britannia	Per Ltr	
60.	Corn Flakes- 200 gm	Per Pkt.	
61.	Biscuit (good brand)	Per Pkt	
62.	Apple	Per kg	
63.	Grapes	Per kg	
64.	Banana	Per kg	
65.	Watermelon	Per kg	
66.	Pomegranate	Per kg	

69.	Chowmin (Non-veg)	Per Plate	
70.	Momo (veg)-6 pcs	Per Plate	
71.	Momo (non-veg)- 6 pcs	Per Plate	
72.	Papad	Per	
73.	Sugar Cube	Per cup	
74.	Chicken Lollipop	Per Piece	
75.	Chicken Tandoori	Per piece	
76.	Paneer Pokora	Per plate	

16/2/2021  
Deputy Commissioner &  
District Election Officer,  
Baksa, Mushalpur  
16/2